CITY OF SEVEN HILLS BUILDING DEPT

7325 SUMMITVIEW DRIVE

SEVEN HILLS, OHIO 44131

216.524.4427 PH 216.525.6283 FAX

email: building@sevenhillsohio.org

VACANT PROPERTY REGISTRATION

Address of Property: _____

Permanent Parcel No.: _____

Name of Property Owner: _____

Address _____

Phone Number _____

County _____

Local Agent _____

(Responsible for security, maintenance or property, receipt of any code violations)

Name, Address, Phone No. _____

No P.O. Boxes _____

_____

Persons or Legal Entities with legal interest

Name, Address, Phone No. _____

No P.O. Boxes _____

_____

UTILITY SHUT OFF DATES

Water: _____ Electric: _____

Gas: _____ Other: _____

WEATHERIZATION DATE OF VACANT PROPERTY

Date: _____

Fee Paid Date: _____

Registration must notify Building Dept. within 15 days of any change in registration information by filling out an amended registration statement. Registration valid for 1 year and must be renewed upon experiation as long as property remains vacant.

FEES:	$200.00	Registration fee payable with in 30 days of annual registration date
	$50.00	Late fee for fees not paid within 30 days of annual registration
	$25.00	Administration fee per month for any fees not paid within 60 days of the annual registration date
		Per SHCO Chapter 1144.04 thru 1144.99