

City of Seven Hills Building Department

7325 Summitview Drive

Seven Hills, Ohio 44131

PH 216.524.4427

FAX 216.525.6283

Application for Commercial Certificate of Plan Approval & Electrical, Mechanical & Plumbing

Property Information
 Address of Project _____
 Parcel Number _____

Building Owner
 Name _____
 Address _____

 Phone Number _____
 Email _____

Occupant/Tenant
 Name _____
 Address & Ste _____

 Phone Number _____
 Email _____

General Information/Scope of Work
 Estimated Cost of Project \$ _____
 Describe Project/Scope of Work _____

Applicant/Contractor/Architect
 Name _____
 Address _____

 Phone Number _____
 Email _____
 Fax Number _____

Architect/Engineer
 Name of Person preparing Plans

 Ohio Arch or PE Number _____
 Email _____
 OBC USE/Construction Type/Occupancy
 OBC Use Group _____ Const Type _____
 Alteration Addition New
 Change of Occupancy Mechanical Sprinkler
 Square Footage _____
 Occupancy _____
 Outlets & Fixtures/Heads/Unit Ton Misc.

Signature of Applicant _____ Date _____

Approved _____ Denied _____
 App# _____ Receipt# _____ Permit # _____
 Chief Building Official